



LEA SCHOOL ASSOCIATION ANNUAL GENERAL MEETING

Monday, 27th September 2021 - 7.30pm

MEETING MINUTES

1. Introductions & review of the year (Mary Cullis-Chair)

- a. **Attendees:** Mary Cullis (Chair), Katy Hammilton (Vice-chair), Lauren Cottle (Treasurer), Miriam Dorado-Lee (Secretary), Roz Cross (School's PTA link), Caroline Flanagan-Jones, Eimear Diviney, Rachael Frame, Cathryn Egan & Charlotte Tallamy.
- b. **Apologies:** Helen Carter and Gail Hamilton.
- c. **Review:** Our Chair commences now to review what has, undoubtedly been a very hard year for fundraising. Despite not being able to hold any social events this year, the PTA was able to fund a climbing wall for KS2 's playground. This was mainly possible due to the 'Virtual Christmas Event' held in December and the '2020 Challenge'. The committee has also managed to secure another grant from 'The Harpenden Trust' for £9,500 which, along with the available funds, will pay for the KS2 playground development (pending of review of the plans and quote). Mrs Cross informs those present that the plan is for the works to be carried out during the Easter holidays.

Our Chair continues by highlighting the importance of our class representatives throughout the year, specially when it came to plan the 'Virtual Event'. They worked very hard to organise their classes and arrange their hampers and the committee are very grateful. The committee would also like to thank Helen Carter for single-handedly organising and executing several fundraisers such as the Christmas cards, non-uniform days or the 'Winter wonder trail'. Her collaboration has been crucial to this committee's success.

2. Financial update by Lauren Cottle

- a. **Summary:** Our Treasurer commences her annual review by presenting a chart that sums up finances (see attached document). She continues by highlighting how our income has been affected by the current global situation. She concludes by pointing out the regular donations received through Virgin Money have seen a decrease in the last few months and this scheme will be closing next November so we will have to find a replacement programme.

3. Election of committee

- b. **Treasurer:** Lauren Cottle (Proposed by Eimear Diviney and seconded unanimously by all present).

- c. **Secretary:** Charlotte Tallamy (Proposed by Miriam Dorado-Lee and seconded unanimously by all present).
- d. **Vicechair:** Rachael Frame (Proposed by Katie Hammilton and seconded by all present).
- e. **Chair:** Cathryn Egan (Proposed by Mary Cullis and seconded by all present).

4. The year ahead by new Committee

Cathryn Egan commences by explaining the new team in charge of the PTA will meet next week to discuss future events and new ideas along with other issues. A date for their first open meeting will be announce shortly.

5. AOB

- a. **Thanks to the exiting committee:** The new committee and Mrs Cross end the meeting thanking Mary, Katie and Miriam for their years of service. In the last four years, together they have co-ordinated around 30 events raising over £25,000 and secured a similar total in grants for school projects.
- b. The departing committee thanked the school, Mrs Cross, Class Reps, event organisers and the parent body for all their help and support and wishes the new Committee well.